

## Student Property Policy

### The use of mobile phones and personal music players

- These are to be switched off during class time to protect the classroom environment and to not interfere with the learning of other students
- These will be confiscated if used during class time
- These may be collected from administration at 2.45pm

The sharing of inappropriate images by mobile phone will be regarded as gross misconduct and subject to consequences in the Student Code of Conduct.

### Property

The school cannot accept responsibility for the theft or loss of property. Students can protect valuable items by:

- Labelling all equipment and uniforms with their name and house
- Keeping their bag with them during classes and breaks
- Paying money at the Cashier's window as soon as they arrive at school
- Never leaving money or valuables in their bag
- Using the school safe for storage of money or other valuables
- Caring for their property and the property of others
- Locking bikes with a chain and padlock in the bicycle enclosure

### Prohibited Items

The following items which may interrupt the good order and management of the school are not permitted at school, on school excursions, at school functions or on camps:

- Drugs of any kind (includes cigarettes, vapes, alcohol)
- Chewing gum
- Matches or lighters
- Aerosol cans
- Weapons or any sort whether real or imitation
- Skateboards/scooters